



MEENAKSHI SUNDARARAJAN ENGINEERING COLLEGE (AN AUTONOMOUS INSTITUTION)

(Managed by I.I.E.T Society, Approved by AICTE, New Delhi,
Affiliated to Anna University, Chennai,
Accredited by NAAC with 'A' grade and NBA for programs applied,
Recognized by UGC with 2(f) & 12(8) status)



363, Arcot Road, Kodambakkam, Chennai - 600 024, Tamil Nadu, India

Hostel Undertaking Rules and Regulations of IIET Men's Hostel

- Hostel accommodation is allotted purely at the discretion of the Chief Warden and on the condition that the student agrees to abide by all the Rules and Regulations of the hostel.
- A maximum of four students will be allotted to stay in each hostel room; it may be reduced according to the size of the room.
- Students must be present in their respective rooms during the attendance timings of 07:00 a.m (morning) and 06:30 p.m (Evening). & 09:00 p.m (Night) on all days.
- All hostel students must engage in their studies during the study hours between 06:30 p.m. to 07:30 p.m. and 9:00 pm to 10:00 p.m.
- No student is permitted to stay inside the hostel room after the commencement of the college working hours which will be monitored by the hostel staff in charge.
- Students are allowed to go to their native places only after obtaining consent from their parents and permission from the department class teacher, HOD of the concerned student and the hostel Incharge through a Leave Form and Gate pass.
- The Leave Form should be submitted to the concerned hostel staff in charge and the Gate pass should be submitted to the Security officer.
- If students are willing to go outside the campus, they may be permitted based on the importance of the reason, along with a Permission form and Gate pass. The student should return to the hostel before 09:00 p.m.
- Students are strictly prohibited from possessing costly personal belongings inside the hostel.
- All students are instructed to switch off the fan and lights when they leave the room and maintain cleanliness in their respective rooms.
- Hostel furniture shall not be shifted from one room to another under any circumstances. Students are responsible for the care of furniture and fittings in their respective rooms. If any damage or loss occurs, the cost of the furniture and fittings will be recovered from the students.
- Guests/visitors are not permitted to enter any rooms allotted to the students. Anyone who violates or helps to violate this rule will be levied a penalty and will be evicted from the hostel immediately.
- Students are strictly instructed that they are prohibited from using tobacco, alcohol & drugs.
- Birthday or other celebrations are strictly prohibited in the hostel.
- Students are strictly **prohibited from indulging in ragging** and not allowed to organize any group activities in the hostel.
- Students during their stay in the hostel, will be governed by the Management Rules & Regulations.
- At the end of each academic year, hostel students are required to vacate their rooms temporarily. However, their basic amenities can be stored in the common room until rooms are reallocated for the next academic year. Room allotment for the new academic year will be made only after payment of the prescribed hostel fee.
- There will be a random audit of hostel rooms by Hostel Incharges and students are requested to cooperate.

Any student found misbehaving or violating Rules & regulations of the hostel shall be referred to the CCC(College Counselling Committee) without exception . The concerned student and his parents / guardians must attend the CCC and comply with the decision taken by the Committee in the interest of the student's welfare .

IET Men's Hostel Timings

Attendance timings: Morning 07.00 am, Evening 06.30 pm & 09:00 pm

Break fast	7.15 am – 7.45 am for I & IV years	Lunch	11.00 am-11.40 am for I Years
	7.45 am to 8.15 am for II & III years		11.00 am-11.40 am for I Years
Dinner	7.30 pm – 8.00pm for I & IV years	Tea& Snacks	4.30 pm- 05.00 pm (For all years)
	8.00 pm to 8.30 pm for II & III years	Games	4.30 pm-06:15 pm
Study hours	6.30 pm- 7:30 pm&9:00 pm – 10:00 pm	Peace Hours	10:00 pm-6:00 am
Gate closing Time	9:00 pm	Outing Time	4:30 pm – 6:30 pm 7:30 pm – 8:30 pm
Visitor Time	4.30 pm-6.30 (working Days)	9:00 am-6:00pm (On Holidays)	

I....., agree to abide by all the Rules and Regulations of the Institution regarding hostel stay and accept the decision of the management in all respects as final and binding on me for compliance.

Place: Chennai – 24

Signature of the Student: _____

Date: _____

Name of the Student: _____

I....., assure you that my ward will abide by the Rules and Regulations of the hostel. I will accept the Institution's decision in case of violation of hostel rules and regulations by my ward.

Place: Chennai – 24

Signature of the Parent: _____

Date: _____

Name of the Parent: _____

I....., assure you that , as the local guardian, I will ensure compliance with the rules and regulations of the hostel. **If any issues arise, the student cannot be kept in the hostel, I will take the student to my home until the parent comes and takes responsibility for the student.** I will accept the Institution's decision in case of any violation of hostel rules and regulations by the student under my guardianship.

Place: Chennai – 24

Signature of the Local Guardian: _____

Date: _____

Name of the Local Guardian: _____